

# The Fell Runners Association

## Job Description: Chair of Safety, Equipment and Rules Sub-Committee

<p><b>Role</b></p>	<p>The Safety, Equipment and Rules (SER) sub-committee comprises around six members of the Executive Committee (including the Secretary and Fixtures Secretary), plus other members with relevant skills and experience. It meets occasionally, either in person (rarely) or online, but most communication is by email. The Chair of the sub-committee is ultimately responsible for the roles and tasks below. Members of the sub-committee will be expected to consider issues within the SER remit, and to respond to the Chair.</p>
<p><b>Main purposes of job</b></p>	<ol style="list-style-type: none"> <li>1. To act as a "guardian" of the FRA's Safety requirements.</li> <li>2. To manage a process to revise the FRA Rule Book.</li> <li>3. To ensure that the FRA has a simple, effective and fit-for-purpose set of procedures for the control of races licensed by us.</li> <li>4. To consider relevant SER matters and make recommendations to or, where given delegated authority, take decisions on behalf of the Executive Committee.</li> <li>5. To provide advice externally on FRA rules and requirements.</li> <li>6. To take an overview of the FRA's equipment stocks and future requirements.</li> <li>7. To provide FRA races with certain items of equipment which help with race provision.</li> </ol>
<p><b>Key tasks</b></p>	<ol style="list-style-type: none"> <li>1. Revise the FRA Safety Documentation (including the "Runners Rules", the "Rules and Requirements for Race Organisers" and the "Guidelines for Race Organisers") and the associated documentation such as entry form templates. Revision is required on at least an annual basis, so that any updated rules can be included in the FRA Handbook and Fixtures Calendar for the following year.</li> <li>2. Maintain an overview of safety issues in fell races (from incident reports, and general input from fell runners) in order to improve our safety requirements in the light of experience.</li> <li>3. Respond to requests for clarification on any rules-related issues.</li> <li>4. Ensure that FRA equipment is properly accounted for and used.</li> <li>5. Take an overview of how safety is organised in comparable organisations and update our own principles and practices to match best practice.</li> </ol>
<p><b>Required skills and facilities</b></p>	<ol style="list-style-type: none"> <li>1. An excellent understanding of the FRA's rules and procedures.</li> <li>2. Substantial experience of fell racing at a competitive level and ideally competitive experience in other running disciplines or sports.</li> <li>3. A good knowledge of relevant history of fell racing, in particular in relation to major incidents and accidents (especially fatalities in races), and some knowledge of the legal obligations and liabilities in this area.</li> <li>4. Excellent IT skills, to ensure that FRA documentation is accurate, consistent and professional.</li> </ol>
<p><b>Required liaison</b></p>	<p>Various liaison requirements exist, including the following:</p> <ol style="list-style-type: none"> <li>1. The Chair of the SER is responsible for appointing a team including necessary skills and experience to enable them to carry out the key tasks.</li> <li>2. The FRA Rules fall within the framework of the IAAF/UKA 'Rules for Competition', and hence our rules must be approved by UKA.</li> <li>3. Our race licensing procedures (including the safety requirements) must be endorsed by the UKA and their insurers.</li> <li>4. Any issues affecting race licensing must also be agreed by the Fixtures Secretary.</li> </ol>