

Please attach a photograph with your name on the reverse

**Education and Training  
Coach Licence/ Course Application Form**

**Section A – Personal Details**

Please complete pages 1-3 of this form in clearly printed capital letters and return to the course organiser by post with passport sized photo.

Licence Number (If known)

<b>Title</b>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>		
<b>Forename(s)</b>			
<b>Surname</b>			
<b>Date of Birth</b>	DDMMYYYY		
<b>Gender</b>			
<b>Address</b>			
<b>Town/City</b>			
<b>County</b>			
<b>Post code</b>			
<b>Nationality</b>			
<b>Phone (work)</b>		<b>Phone (home)</b>	
<b>Phone (mobile)</b>			
<b>E-mail address</b>			

**Section B- Course Details**

Please enter details for courses you wish to attend below (places are subject to availability).

Course Code	Course Name	Date(s) of course	Venue	Fee	Official Use Only
FCIRF17	<b>Fell Trail CiRF Weekend 1</b> Kendal	6-7 June 2020	Kendal	£260	
	<b>Weekend 2</b> Mytholmroyd, Hebden Bridge	27-28 June 2020	Mytholmroyd Community Centre near Hebden Bridge		
	<b>Assessment Day</b>	6 September 2020	Mytholmroyd Community Centre near Hebden Bridge		

Send form by post only (no electronic version) to course coordinator:

Graeme Woodward  
FRA 16 The Brook  
Mytholmroyd  
Helen Bridge, West Yorkshire  
HX7 5ED  
[Graemewoodward@hotmail.com](mailto:Graemewoodward@hotmail.com)  
01422 885185

**Payment:**

Please pay at least 7 days before the course. Bank transfer (BACS) to the FRA is preferred:-

Sort code 01-10-01, Account 10301011

Give the Course Code and surname as the reference.

Email [treasurer@fellrunner.org.uk](mailto:treasurer@fellrunner.org.uk) with details if the bank reference does not show all participant names and course codes (for example if a club pays for multiple people).

If bank transfer is not possible please send a cheque made payable to 'FRA' to:-

FRA Treasurer, 90 Hazelwood Road, Wilmslow, SK9 2QA

(Please add name and course code to back of cheque)

### Section 3 – Declaration

This form and the terms and conditions outlined form an agreement between UK Athletics and you, the coach. By signing this form you agree to comply with the terms and conditions and any other rules, procedures, codes of conduct, policies and guidelines of UK Athletics and amends to these that may occur from time to tend.

Details of all of these can be found on the uLearnathletics website

<http://www.ulearnathletics.com/site/page?id=already-qualified>

- I confirm that the information given is accurate
- I have been given the opportunity to read the Terms and Conditions and agree to abide by them and any other applicable rules, procedures, codes of conduct and guidelines of UK Athletics as set out on the UKA website.
- As a UK Athletics licensed coach I agree to abide by the UK Athletics rules and related procedures as laid down in its rule book

Signature \_\_\_\_\_ Date \_\_\_\_\_

UK Athletics Limited, England Athletics Limited, Scottish Athletics Limited, Welsh Athletics Limited and Athletics Northern Ireland ("The Athletics Governing Bodies", "we", "our", "us") take the protection of the data that we hold about athletes, volunteers, coaches and officials seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

#### What data we will collect

In becoming a coach, official or volunteer, we will collect certain information about you which will include your name, date of birth, gender, URN number, email address, address, telephone number, names of affiliated clubs that you are a member of and details of any coaching or officiating qualifications and licenses you hold (Athletics Data). Where you are registered through an affiliated club, they will collect your details and pass them to us to be able to register you. We will also collect the full name, address and telephone numbers of two emergency contacts nominated by you. You may also choose to provide us with other information on your online user profile (MyAthletics).

#### Why we will collect it

We will collect and process your Athletics Data for the purposes of registering you and administering your involvement in the sport. We will process it on the basis of legitimate interest to ensure the sport is running itself efficiently, with the minimum of bureaucracy and volunteer time. Such activity will include managing eligibility, ensuring compliance with rules and regulations, maintaining the records and statistics for the sport, dealing with queries, conducting research into the health of athletics and running, communicating with you to ask for your opinion on the sport and providing relevant and necessary information via email, text, post to you about your involvement in the sport.

If you are a licensed coach or official in the sport we will process your data on the basis of legitimate interest in administering your qualification, disclosure and barring service checking, safeguarding and coach and official licenses. Without the data we collect you would not be able to complete the licensing process following achieving a coaching or officiating qualification. When you are registered with us we will create an online user profile (MyAthletics) which includes a section for your subscription preferences. We will only use your Athletics Data for the purposes of registering and administering your involvement in the sport unless you have opted in to any subscriptions for which we will gain additional consent from you.

#### How long we will keep it

We will retain your Athletics Data for such time as an individual achieved a coach or official qualification and for fifty years thereafter.

In addition, UK Athletics may pass your information to:

Our official sponsors, their associated companies and other carefully selected organisations who may use it (and pass it to other companies world-wide so that they may use it) now or in the future for profiling and to keep you informed (possibly by telephone, email or SMS) of their products and services and to compile market research information and statistics and to use it for any other aspect of their business. If wish for us to use your information for these purposes please tick here

**Section D - Equity Policy**

UK Athletics has an equity policy. It would help UKA to monitor the implementation of that policy if you complete this part of the form. The information is confidential.

**Gender** Female  Male

*Ethnic origin*

- |                               |                          |                                      |                          |
|-------------------------------|--------------------------|--------------------------------------|--------------------------|
| <b>White</b>                  |                          | <b>Black or black British</b>        |                          |
| British                       | <input type="checkbox"/> | Caribbean                            | <input type="checkbox"/> |
| Irish                         | <input type="checkbox"/> | African                              | <input type="checkbox"/> |
| Any other white background    | <input type="checkbox"/> | Any other black background           | <input type="checkbox"/> |
| <b>Mixed</b>                  |                          | <b>Chinese or other ethnic group</b> |                          |
| White and black Caribbean     | <input type="checkbox"/> | Chinese                              | <input type="checkbox"/> |
| White and black African       | <input type="checkbox"/> | Any other ethnic group               | <input type="checkbox"/> |
| White and Asian               | <input type="checkbox"/> |                                      |                          |
| Any other mixed background    | <input type="checkbox"/> |                                      |                          |
| <b>Asian or Asian British</b> |                          |                                      |                          |
| Indian                        | <input type="checkbox"/> |                                      |                          |
| Pakistani                     | <input type="checkbox"/> |                                      |                          |
| Bangladeshi                   | <input type="checkbox"/> |                                      |                          |
| Any other Asian background    | <input type="checkbox"/> |                                      |                          |

**Disability**

The Disability Discrimination Act 1995 defines a disabled person as anyone with a 'physical or mental impairment that has a substantial and long-term adverse effect upon his/her ability to carry out normal day-to-day activities'.

Do you consider yourself to have a disability? Yes  No

If yes, what is the nature of your disability?

- Disability*
- Amputee
  - Cerebral Palsy
  - Hearing Impairment
  - Learning Disability
  - Visual Impairment
  - Wheelchair user
  - Other

Please specify: